**MUSIC DIRECTOR – Organist/Choir Director**

St. Philip’s Episcopal Church, Wiscasset, ME

Job Description

Spring 2022

The Music Director-Organist/Choir Director of St. Philip’s Episcopal Church, Wiscasset, ME is responsible for directing the music program at St. Philip’s Episcopal Church. The Music Director reports directly to the Priest in Charge (if present) or the Sr. Warden The Director’s hours will vary per week. The position described here is part-time, (4-8 hrs/wk) .

**Duties:**

A. Direct the music program at St. Philip’s Episcopal Church. Provide organ/piano music and direct the choir at the principal service regularly scheduled on Sundays. Select appropriate organ/piano and choral music for those services.

B. Provide organ/piano and choral music for the following additional services during the year: Christmas Eve, Holy Week services and other festival days in the church’s calendar.

C. Be responsible for recruiting and directing the choir, made up of volunteers. On occasion, recruit and direct a bell choir and additional musical instrumentalists.

D. In consultation with the Priest in Charge, Deacon and/or supply Priest, select appropriate organ/piano music and hymns for the weekly Sunday worship, taking note of the Scriptural themes and liturgical focus of each worship service.

E. First right of refusal for weddings/funerals or other events at the church requiring a keyboard musician. Fees for these services will be negotiated directly with the parties involved.

F. Attend staff meetings with Priest in Charge as scheduled.

G. Be responsible for the purchase of music and music supplies, and maintain the music library in an orderly fashion.

H. Report to the Vestry on the condition and needs for the maintenance of the parish’s musical instruments.

**Salary and Employment Conditions**

This is a part-time position. The Employee’s salary will be stipulated in the employee’s contract. Salary will be commensurate with education and experience.

 **Application process**

Individuals interested in the position may submit their resume along with three musical references to; wiscmusic@outlook.com or call 218-205-0420, Applications will be received until position is filled.